

LIBRARY WORKING HOURS:

The college library shall remain open to the students and staff:

Monday to Saturday	9.00 AM to 5.00 PM
Public Holidays/Sundays	Closed
Exam Weeks	08.00 AM to 6.00 PM
Circulation Counter Timing	09.30 AM to 05.00 PM

MEMBERSHIP & BORROWING PRIVILEGES

All students, faculty members and staff of the college are entitled to register as members of the library and to use the facilities and services. Alumni are also allowed to use the library.

Borrowing Rules and Regulation

Sr. No	Patron	No. of Books (can be borrowed per week)	Duration (To be returned within)
1	Faculty	5	90 Days
2	Students	2	7 Days
3	Alumni	2	7 Days

RULES & REGULATIONS

- No mobile phones will be allowed to be used inside the library.
- No eatables are allowed inside the library.
- Students must maintain complete silence inside the library
- Students must handle all books and reading materials with care.
- Borrowed books must be returned on or before the due date. Late returns will attract a fine of Rs. 5 per day.
- Reference books cannot be taken out of the library by the students.
- Readers must not mark, underline, write, tear pages, or damage any library books, magazines, or journals. Violations will incur a fine equal to the cost of the book.

- Newspapers, magazines, and journals must be read only inside the library and returned to their shelves after use.
- Lost or damaged books must be replaced within a week; otherwise, disciplinary action will be taken.
- Any damage to library property will attract a fine and strict disciplinary action.